

CATEGORIES FOR CLOCK HOUR ALLOCATION:

Verification of completion of experiences must be submitted by the applicant to the local committee. Clock hours must be earned in two or more of the categories in items A to I.

- A. Relevant coursework completed at accredited colleges and universities.
- B. Educational workshops, conferences, institutes, seminars, or lectures in areas of appropriate to licenses held.
- C. Staff development activities, inservice, meetings, and courses.
- D. Site, district, regional, state, national, or international curriculum development.
- E. Engagement in formal peer coaching or mentor ship relationships with colleagues that addresses one or more of the standards in part 8710.2000.
- F. Professional service in the following areas:
 - 1. Supervision of clinical experiences of persons enrolled in teacher preparation programs
 - 2. Participation on national, state, and local committees involved with licensure, teacher education, or professional standards
 - 3. Participation in national, regional, or state accreditation
- G. Leadership experiences in the following areas:
 - 1. Development of new or broader skills and sensitivities to the school, community, or profession.
 - 2. Publication of professional articles in a professional journal in a appropriate field
 - 3. Volunteer work in professional organizations related to the areas of licensure held
- H. Opportunities to enhance knowledge and understanding of diverse educational settings in the following areas:
 - 1. Experiences with students of another age, ability, culture, or socioeconomic level
 - 2. Systematic, purposeful observation during visits to schools and to related business and industry
- I. Preapproved travel or work experience:
 - 1. Travel for purposes of improving instructional capabilities related to the field or licensure
 - 2. Work experience in business or industry appropriate to the field of licensure.

MAXIMUM ALLOCATION: Effective for all experiences completed after June 30, 2000, the local continuing education/relicensure committee shall grant clock hours on the following basis:

- A. Relevant coursework must be granted 16 clock hours for each quarter credit earned, and 24 clock hours for each semester credit earned.
- B. Successful completing of activities in, items B through I, must be granted one clock hour for each hour of participation with the following exceptions:
 - 1. Supervision of clinical experiences of persons enrolled in teacher licensure programs for one quarter equals 16 clock hours or one semester equals 24 clock hours. No more than 30 clock hours may be granted in a five year relicensure period for supervision.
 - 2. One week of preapproved travel or work experience for purposes of improving instructional capabilities equals ten clock hours. No more than 30 clock hours may be granted in a five year period for travel or work experience. The limit of 30 clock hours may be waived when the local committee determines that the preapproved travel or work experience is critical to the teacher's advance or current skills for the teacher's assignment; for example, travel to experience language or cultural immersion by a teacher of world language.